**K-12 & Mt. SAC Regional Consortium**

**Steering Committee Minutes**

Friday, March 4, 2016

9:00-11:30 p.m.

Mt. San Antonio College, Bldg 40, Rm 103

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| X | Baldwin Park  (John Kerr, Veronica Valenzuela) | X | Charter Oak  (Kathleen Wiard) |  | Mt. San Antonio  (Liza Becker, Madelyn Arballo, Tami Pearson) |  | Walnut Valley  (Jeff Jordan, Sue McCracken) |
| X | Bassett  (Virginia Espana) | X | Covina Valley  (Claudia Karnoski) | X | Pomona  (Enrique Medina, Marie Dennis) | **Partners/guests present**: | |
| X | ESGVROP  (Elia Evans) | X | Hacienda La Puente  (Matt Smith, Elena Paul) |  | Rowland  (Rocky Bettar) |

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| **Agenda Items** |  | **Outcomes** |
| Welcome & Agenda Check  Public Comment  Approval of Minutes of 02/02/2016 | Elena moved and Madelyn seconded a motion to approve the minutes of 2/2/16. Motion carried. |  |
| **Objectives for the day:**  1.Legislative Mandates & Timeline (Madelyn)  Fee and Accountability Issues (Dan)   1. 2.Budget Update (Madelyn)  * Direct Funding v. Fiscal Agent * Reporting Changes * Nonfinancial MOU * Board Approvals   3. Special Project Mgr (Madelyn)   1. 4. Spring Professional Development Conference (Wanda) 2. 5. Adjourn | 1. Madelyn provided an update on the new deadlines for reporting fiscal decisions to the state. All decisions and board approvals must be completed by May 1. 2. Madelyn reviewed changes in budget reporting for 2016-17. The 2015-16 budget will not be affected by the changes. Kathy moved and Elena seconded a motion to change the funding model to Direct Funding in 2016-17. Madelyn moved and Kathy seconded an amendment to the motion to include a nonfinancial MOU. Motion carried with the amendment. Districts are to bring their 2016-17 budget categories and requested amounts for each category to the next meeting on Monday, March 21 for approval by the Steering Committee. Board approvals of final 2016-17 budgets are required before the May 1 deadline.   Madelyn presented a worksheet of the current budget. Reallocations will be considered at the next meeting.   1. Madelyn presented a job description for the position of Special Project Manager. Any revisions to the job description should be sent to Madelyn by Wednesday, March 9. Anticipated start date for the position is May 1. 2. Wanda provided an overview of the plans for the Spring Professional Development Conference. Districts should begin the preregistration process and send the names to Wanda. 3. Claudia moved and Elena seconded a motion to adjourn. Motion carried. |  |
| Other |  |  |

**Next meeting:** Monday, March 21, 3:30 Bldg, 40, Rm 103